Employment Application

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ S.S. #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Telephone/ Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Best Hours to Call: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Best Way to be contacted (email or call):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position for which Applying

Director \_\_\_\_\_\_\_\_\_\_\_ Assistant Director \_\_\_\_\_\_\_\_\_\_\_ Head Teacher \_\_\_\_\_\_\_\_\_\_\_ Assistant Teacher \_\_\_\_\_\_\_\_\_\_\_

Nurse \_\_\_\_\_\_\_\_\_\_\_ Kitchen \_\_\_\_\_\_\_\_\_\_\_ Other \_\_\_\_\_\_\_\_\_\_\_ (Please Specify Position)

Last 10 Years of Employment

Name and Address of Employer Name of Supervisor Date: From & To

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Other Direct Experience with Children

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Please List at Least Three Character or Business References

Name of Reference Address Phone Relationship

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Educational Background (Circle Highest Level Completed)

High School – 1 2 3 4 List Any Courses Related to Child Care ­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

College – 1 2 3 4 College Degree \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Specify)

List Any Courses Related to Early Childhood Education \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Graduate Work – 1 2 Graduate Degree \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Specify)

What do you find most satisfying about working with children?

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What is most difficult about working with children?

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What motivates you as an employee?

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What do you feel is the most important characteristics of a teacher?

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What is your philosophy on education?

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How would you describe yourself as an employee?

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Have you ever made a lesson plan for a classroom before? If so, which age group?

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How would you handle a complaint from a parent?

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How would you handle a difficult child in the classroom?

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If a co-worker came to you with a center-related problem, how would you handle it?

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How would you handle yourself in an Emergency? Have you ever been certified in CPR or First Aid?

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Please Complete the Following Sentences

When working with adults and peers, the thing that bothers me the most is …

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The child I like best is…

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Children are great but…

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Teachers need…

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I would like to work at Small World Learning Center because…

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Give a brief summary of why you feel early childhood education is important.

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Give a brief summary of your views on discipline within a classroom.

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“I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for immediate dismissal.

I hereby certify that I am well qualified for the position indicated and that I will perform my duties to the best of my abilities.”

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Date) (Signature)